

COMOX VALLEY EXHIBITION**AUGUST 22, 23 & 24, 2025**

201-580 Duncan Avenue, Courtenay, BC V9N 2M7

250-338-8177

cvex.ca

info@cvex.ca

2025 – CVEX STALL RENTAL APPLICATION

Name:	Phone:
Address:	Cell phone:
City:	E-mail:
Province:	
Postal Code:	

BY SUBMITTING THIS APPLICATION, I HERE BY ACKNOWLEDGE, THAT I HAVE READ THE POLICIES, RULES AND REGULATIONS AND AGREE TO ABIDE WITH THEM. I ALSO AGREE TO HOLD SAFE AND ABSOLVE THE COMOX VALLEY EXHIBITION ASSOCIATION FROM ANY LOSS OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF MY PARTICIPATION THAT IS THE RESULT OF MY ACTIONS, ASSISTANTS ACTIONS OR DISPLAY.

I ALSO GRANT PERMISSION TO CORRESPOND VIA E-MAIL REGARDING THIS APPLICATION.

Signature: _____ Date: _____

Use separate line for each stall Required and for what days	Stalled Animal(s)	No. of days	Unit Price GST incl.	Total	Stall Number
[<input type="checkbox"/>] Thur [<input type="checkbox"/>] Fri [<input type="checkbox"/>] Sat [<input type="checkbox"/>] Sun [<input type="checkbox"/>] Mon			\$ 25 /day	\$	
[<input type="checkbox"/>] Thur [<input type="checkbox"/>] Fri [<input type="checkbox"/>] Sat [<input type="checkbox"/>] Sun [<input type="checkbox"/>] Mon			\$ 25 /day	\$	
[<input type="checkbox"/>] Thur [<input type="checkbox"/>] Fri [<input type="checkbox"/>] Sat [<input type="checkbox"/>] Sun [<input type="checkbox"/>] Mon			\$ 25 /day	\$	
[<input type="checkbox"/>] Thur [<input type="checkbox"/>] Fri [<input type="checkbox"/>] Sat [<input type="checkbox"/>] Sun [<input type="checkbox"/>] Mon			\$ 25 /day	\$	
[<input type="checkbox"/>] Thur [<input type="checkbox"/>] Fri [<input type="checkbox"/>] Sat [<input type="checkbox"/>] Sun [<input type="checkbox"/>] Mon			\$ 25 /day	\$	
TOTAL COST FOR STALLS (Cheque payable to Comox Valley Exhibition)				\$	

Stall Deposit	No. of stalls	Unit price / stall	Total
Will be returned if stall is left clean per CVRD		\$25/stall	
TOTAL DEPOSIT (Cash or Cheque payable to Comox Valley Exhibition)			\$

IN CASE OF AN EMERGENCY PLEASE SUPPLY INFORMATION YOU THINK WOULD BE USEFUL, SUCH AS BREED, ANIMAL NAME, ETC

CVEX GENERAL RULES & REGULATIONS

CVEX general Rules and Regulations can be found on pages 2 to 4 of this form and are part of your application. By submitting and signing your application you acknowledged you have read them and will abide with them as well as the additional rules below.

STALL RENTAL RULES & REGULATIONS

- Stalls are available on a first come first serve basis.
- Stalls are limited to one animal unless given prior permission.
- All stalls must display a CVEX numbered stall pass – available from the Director in charge upon arrival.
- Stalls are to be kept tidy. Manure is to be removed as soon as possible during the hours that the Fair is open to the public. All animal handlers are to remove their animals' bedding to the outside pile. Animal handlers are responsible for clean up after animals in common areas or will be asked to leave the grounds. If your animal poops, please clean it up.
- When leaving your stall(s) must be left clean per CVRD (Comox Valley Regional District) representative for deposit return.
- Shavings are provided for bedding.
- Animals cannot be advertised for sale.
- **RIDERS MUST WALK ANIMALS THROUGH ALL ENTRANCES**
- **RIDERS MUST WALK ANIMALS BETWEEN RINGS AND IN PUBLIC AREAS UNLESS THEY HAVE A LEAD PERSON.**
- All animals must be healthy and free of parasites. Any animal found to be diseased, infested or malnourished will be removed from the Exhibition Grounds immediately. In the case of a contagious condition all animals from said property will be removed
NO EXCEPTIONS

GENERAL RULES AND REGULATIONS

1. CVEX HOURS

- **Friday**, ----- 12 noon - 7 pm
- **Saturday**, -- 10 am to 7 pm
- **Sunday**, ---- 10 am to 5 pm

2. COMMUNICABLE DISEASE RULES & CONDITIONS

- Do not attend if you have any of the following symptoms: fever, cough, chills, shortness of breath, sore throat & painful swallowing, stuffy or runny nose, loss of sense of smell/taste, headache, muscle ache, fatigue or loss of appetite and in children an unexplained rash.
- Please sanitize or wash hands before entering grounds and exhibits and on exiting grounds and exhibits
- Please refrain from touching exhibits

3. GENERAL RULES & CONDITIONS

- Display area, booths, stalls, etc. must be clean and attractive.
- All events must have adequate staff during opening hours.
- Space contracted by the exhibitor, vendor, etc. may not be sublet, resold or shared without the prior written permission of the CVEX.
- Exhibitor, vendor, etc must display all appropriate permits. (health, electrical, etc)
- Exhibitor, vendor, etc must have all appropriate safety devices (fire extinguishers, etc.)
- Exhibitor, vendor, etc shall repair, at their own expense, any damage to the space occupied by them.
- CVEX reserves the right to alter or change the space assigned.
- Vendor identification must be worn at all times. Security will not allow exhibitors access to the facility prior to public hours without identification.
- Participation in previous CVEX does not guarantee participation for this year.

GENERAL RULES AND REGULATIONS CONT'D

4. GATE ADMISSION

- Exhibitor vendor, etc. wristbands/day passes will permit in and out privileges to the grounds only. Additional passes can be ordered with your application if applicable. Additional passes requested after the payment deadline will be full gate price.

5. SECURITY

- Security personnel will be on duty during the Fair.
- Exhibitors are advised to adequately insure their goods. It is suggested that any movable, valuable materials be taken out each evening immediately after show closing.

6. MOVING IN AND OUT

- Move In – Thursday prior to the Fair from 10:00 am to 8:00 pm unless stated otherwise.
- All /booths, displays, etc. must be completely set-up and all vehicles off the grounds prior to Fair opening.
- **NO VEHICLE MOVEMENT ON THE GROUNDS DURING OPENING HOURS.**
- **If an alternate move in or out time is required, it must be with the written permission of the President, Vice President or Director in charge and the escort of a member of the Security or Parking team.**
- Your designated area must be left in the same condition as when you arrived. You must deposit any and all refuse generated into the dumpsters provided.
- To ease movement, you may be allotted a specific move-in time. This will be determined, and you will be advised by the Director in charge.
- In the event an exhibitor must bring inventory onto the grounds during CVEX times, the CVEX will endeavour to provide assistance with a golf cart.

7. PARKING

- All vendors will receive one parking pass which must be displayed prominently on the windshield at all times. Vehicles not displaying passes will be towed at the owners' expense.
- Exhibitors **MAY NOT** bring their vehicles in to the public areas unless they are part of the show
- Park in the vendor designated areas as directed by the parking attendants.
- Do not leave vehicles blocking entrances, driveways or handicapped parking areas.

8. INSURANCE / LIABILITY

- Vendor is responsible for liability insurance related to their booth and participation at the Fair.
- Vendors or their agents, selling food, must provide at least \$ 1,000,000
- A certificate of liability insurance must be attached to your application showing CVEX as co-insured if requested by CVEX.

9. LATE COMERS / No SHOWS

- Any space not claimed or occupied, or for which no special arrangements have been made prior to 4:00 PM Thursday may be resold or reassigned by show management and any monies paid will be forfeited.

10. SOUND LEVELS

- Sound level of any device must be kept at a volume that does not interfere with other exhibitors and the CVEX entertainment.

11. TRASH

- Trash bins are only for trash generated during the three days of the CVEX.
- Grey water must be disposed of in designated area only – **no dumping on the ground!**

12. DOGS / PETS PERMITTED AS FOLLOWS:

- Dogs are **NOT ALLOWED** unless they are Certified Assistance Dogs, or they are in a sanctioned event
- Certified Assistance Dogs must be on a leash, and any dogs running at large will be impounded.
- Animals may not be left unattended in a vehicle. Authorities will be called.
- Giving away or selling any animal is not permitted.

13. OVERNIGHT CAMPING

- All campers must register in advance. Camping Forms available at www.cvex.ca. Minors must be accompanied by an adult.
- Per night camping unit fee is \$25.00 and \$30.00, per night if electrical is required
A unit is a tent, trailer, motor home or camper. (Example - parents in a trailer and children in a tent are 2 units)
- Check in with the CVEX office is required when you move in.

GENERAL RULES AND REGULATIONS CONT'D

- The camper will be in the camping area unless advance written permission is received from the Director in charge.
- Campers not displaying the camping pass provided by the CVEX will be asked to leave.

14. SMOKING / ALCOHOL / FIREARMS

- Smoking is prohibited in barns and public display buildings and throughout the grounds except for designated smoking areas.
- Consumption of alcoholic beverages and cannabis is prohibited on the Exhibition Grounds.
- CVRD prohibits the use of any glass containers on the Exhibition Grounds.
- Except for R.C.M.P., firearms, ammunition and explosives are prohibited on the Exhibition Grounds.

15. Judging

- Any person interfering with, or attempting to, influence the Judges, or who shall use abusive language towards the Judges, shall forfeit his/her right to any prize money to which he/she may otherwise have been entitled.